



The
**Kingfisher
School**

**Lichfield Road, St Anne's Park,
Bristol, BS4 4BJ**
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Principal: Kirsteen Craig

5th February 2018

Dear Parent/Carer,

In the EYFS we record observations about your child's development and progress in a learning diary, using a programme called School Pupil Tracker Online (SPTO).

We are now able to make your child's learning diary accessible to you so that you can view the observations we have made and also add your observations about how your child learns at home.

In order to do this, we will provide you with a unique pin number.

In this way, we can then set up an online account for you so that your child's information is secure. Only the staff at school and you as parents/carers will be able to view your child's learning diary.

If you do not have access to the internet, then you are always welcome to view your child's learning diary online at school and also add your own comments there as well.

We are organising an information meeting about how to use SPTO and how you can add your own observations on **Thursday, 1st March at 9am in the nursery.**

Please come along and you can log onto your child's learning diary using the school I pads/laptops. We can also answer any questions you may have about using the programme.

Yours faithfully

Miss Risdale (Nursery teacher).

Mrs Bramwell (Reception teacher).

Please reply below to let us know if you are able to attend the meeting.

Please return this slip to the school office

My child's name

I am able/not able (delete as appropriate) to come to the meeting on **Thursday 1st March at 9am**

Parent name: