



*The*  
**Kingfisher  
School**

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Principal: Kirsteen Craig

17<sup>th</sup> May 2019

Dear Parents and Carers,

**Polling Day 23<sup>rd</sup> May 2019**

On 23<sup>rd</sup> May the Children's Centre will be used as a polling station. This means that members of the public will use the main School/Children's Centre entrance.

The following changes to procedures will apply on this day:

- The school office will be **open for telephone calls only** from 8.30am until 12.30pm then 2.00pm until 4.30pm
- Breakfast Club entrance will use the Nursery entrance with Judith Connor registering the children
- Fran Tatangelo will be in the rear playground to answer any questions or deal with any issues from 8.30am to 8.45am
- Messages from Parents or Carers should be passed either to the class teacher or to Fran Tatangelo
- Children arriving, in the morning, after the gate has closed must telephone the office and children will be collected from the Nursery entrance
- Nursery children must be collected (at 12.00pm or 12.30pm) from the Nursery gate
- Parents and Carers will collect their children from the rear playground as usual at 3.20pm
- Children attending after school clubs and Kids' Club will be collected at the Nursery gate at the appropriate time

If you have any questions please contact the school office.

Yours faithfully

Kirsteen Craig  
Principal

